TENDER DOCUMENT
FOR DEVELOPMENT, IMPLEMENTATION AND MAINTENANCE OF SMS BASED SOFTWARE FOR MILK UNION INFORMATION SYSTEM (M-SMS1)

RAJASTHAN CO-OPERATIVE DAIRY FEDERATION LIMITED
“SARAS SANKUL”, J.L.N. MARG, JAIPUR – 302 017.
Phone No.2702501-508 : Telefax : 2708875/2702537
Website : www.sarasmilkfed.rajasthan.gov.in E-mail : rcdf@rajasthan.gov.in

(Signed & Sealed by the tenderer in token of acceptance of above)

1

RCDF
2014-15
RAJASTHAN CO-OPERATIVE DAIRY FEDERATION LIMITED  
“SARAS SANKUL”, J.L.N. MARG, JAIPUR – 302 017.  
Phone No.2702501-508 : Telefax : 2708875/2702537  
Website : www.sarasmilkfed.rajasthan.gov.in,  E-mail : rcdf@rajasthan.gov.in

No.RCDF/EDP/F(8)/191/  Dated:  5.5.2014

NIT FOR DEVELOPMENT & IMPLEMENTATION OF SMS BASED SOFTWARE

Sealed Tenders are invited from original applications developers or their authorized suppliers for the development, implementation & maintenance of a SMS based software for Milk Union information system (M-SMS1) as specified in scope of work given in the tender documents available therein. The tenders can be submitted up to 3.00 PM on 26/5/2014 and shall be opened 4.00 PM on same date. Requisite tender fee as well as EMD in the form of DD/Pay Order favouring MD, RCDF Ltd., Jaipur must be enclosed along with tender, failing which the tenders shall not be considered. M.D., RCDF reserves the right to accept or reject any or all tenders in part or full without assigning any reason thereof.

Manager (Systems)
## INDEX

<table>
<thead>
<tr>
<th>S.N.</th>
<th>PARTICULARS</th>
<th>PAGE NO.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>NIT</td>
<td>2</td>
</tr>
<tr>
<td>2</td>
<td>Index</td>
<td>3</td>
</tr>
<tr>
<td>3</td>
<td>Check list of documents to be submitted</td>
<td>4</td>
</tr>
<tr>
<td>4</td>
<td>Invitation for Bid</td>
<td>5</td>
</tr>
<tr>
<td>5</td>
<td>Project Objective &amp; background</td>
<td>6</td>
</tr>
<tr>
<td>6</td>
<td>Scope of Work</td>
<td>6-7</td>
</tr>
<tr>
<td>7</td>
<td>Coverage of scope</td>
<td>8</td>
</tr>
<tr>
<td>8</td>
<td>Pre-qualification &amp; eligibility criterion</td>
<td>8</td>
</tr>
<tr>
<td>9</td>
<td>General Terms &amp; Conditions of the tender</td>
<td>9-11</td>
</tr>
<tr>
<td>10</td>
<td>Legal Competency of signing the tender</td>
<td>12-16</td>
</tr>
<tr>
<td>11</td>
<td>Annexure-1: <em>Tender Acceptance Letter (to be given on Company letter head)</em></td>
<td>17</td>
</tr>
<tr>
<td>12</td>
<td>Annexure-2: format of Major works completed during past two years</td>
<td>18</td>
</tr>
<tr>
<td>13</td>
<td>Annexure-3: Major works in hand</td>
<td>19</td>
</tr>
<tr>
<td>14</td>
<td>Annexure –4: Company details</td>
<td>20</td>
</tr>
<tr>
<td>15</td>
<td>Annexure –5: Rate/ Quotation</td>
<td>21</td>
</tr>
</tbody>
</table>
**A check list of documents required to be submitted**

(Each Tenderer is required to enclosed the required documents failing which the tender will become liable for no further consideration/evaluation)

<table>
<thead>
<tr>
<th>Srl</th>
<th>Particulars</th>
<th>Cover</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Tender Acceptance letter <em>(Annexure 1)</em></td>
<td>Cover-A</td>
</tr>
<tr>
<td>2.</td>
<td>Tender Fee</td>
<td>Cover-A</td>
</tr>
<tr>
<td>3.</td>
<td>Earnest Money</td>
<td>Cover-A</td>
</tr>
<tr>
<td>4.</td>
<td>Copy of Partnership deed, if required</td>
<td>Cover-A</td>
</tr>
<tr>
<td>5.</td>
<td>Copies of experience of past performance of supplies of <em>similar nature</em></td>
<td>Cover-A</td>
</tr>
<tr>
<td></td>
<td>within the past <strong>two years</strong> as per annexure- (Attach copies of Purchase</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Orders &amp; performance certificates).</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Details of current supply orders in hand and other contractual commitments,</td>
<td>Cover-A</td>
</tr>
<tr>
<td></td>
<td>if any <em>(Annexure 2 &amp; 3)</em> (Attach copies of Purchase Orders).</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Scanned copies of Trading Account, P&amp;L and Balance sheet for last two years.</td>
<td>Cover-A</td>
</tr>
<tr>
<td></td>
<td>(Summary only)</td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>Scanned copies of IT returns submitted for the previous One year.</td>
<td>Cover-A</td>
</tr>
<tr>
<td>9.</td>
<td>Scanned copy of Registration certificate of VAT or Service Tax</td>
<td>Cover-A</td>
</tr>
<tr>
<td>10.</td>
<td>Scanned copy of duly filled <em>(Annexure 4)</em> in the enclosed format on the</td>
<td>Cover-A</td>
</tr>
<tr>
<td></td>
<td>firm’s letter head.</td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td>List of qualified persons (Name, Qualifications, Experience details etc.)</td>
<td>Cover-A</td>
</tr>
<tr>
<td></td>
<td>on roll, on company letter head.</td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td>Rate statement in the prescribed format <em>(Annexure 5)</em> given in the tender</td>
<td>Cover-B</td>
</tr>
</tbody>
</table>

(Signed & Sealed by the tenderer in token of acceptance of above)
<table>
<thead>
<tr>
<th><strong>INVITATION FOR BID (IFB) &amp; NOTICE INVITING BID (NIB)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name &amp; Address of the Procuring Entity</strong></td>
</tr>
<tr>
<td><strong>Name &amp; Address of the Project Officer In-charge (POIC)</strong></td>
</tr>
<tr>
<td><strong>Subject Matter of Procurement</strong></td>
</tr>
<tr>
<td><strong>Bid Procedure</strong></td>
</tr>
<tr>
<td><strong>Bid Evaluation Criteria (Selection Method)</strong></td>
</tr>
<tr>
<td><strong>Websites for downloading Bidding Document, Corrigendum’s, Addendums etc.</strong></td>
</tr>
<tr>
<td><strong>Estimated Procurement Cost</strong></td>
</tr>
</tbody>
</table>
| **Bid Tender fee, Earnest Money and Security** | Rs. 500/- (Tender Fee)  
Rs. 10,000 (EM)  
Rs. 15,000(Security) for successful bidder only  
Mode of Payment: Banker’s Cheque or Demand Draft of a Scheduled Bank in favour of “Managing Director, RCDF” payable at “Jaipur” |
| **Period of Sale of Bidding Document** | Can be downloaded from above mentioned websites |
| **Start/ Last Date for the submission of Bids** | Start Date: 5.5.2014  
Last Date: 26.5.2014 till 3.00 pm |
| **Submission of Banker’s Cheque/ Demand Draft for Tender Fee and EM** | To be submitted along with the tender form |
1. **Project Objective & Background**: To deliver Daily/periodic; transaction & summation information regarding milk procurement, milk demand & other informations to registered recipients & receiving information from registered users via mobile SMS/Text messages.

The RCDF has 21 Milk unions which in turn have 12,000 village level dairy co-operative societies (DCS) & 8,000 collection points which collect milk each day in two shifts. Each Milk union collects milk from specific number of DCS & Collection centres. The milk from each DCS is weighed & tested on quality parameters at respective milk unions. This & other information is to be delivered to registered recipients. Information from registered users will also be received & processed.

The RCDF requires a web based software system which that includes easy-to-use reporting tools that will enable end users to access information stored. The system will deliver SMS to Chairman/ Secretaries of a DCS (Dairy Co-operative Society) about quality & quantity of supplied milk on daily basis, handle purchase requests from DCS and also be capable to send group SMS as open platform. The summation reports are to be generated both at union & federation level.

Data for daily milk procurement & DCS database is available with milk unions mostly in dbf format.

Similar, milk marketed through nearly 20,000 booths across Rajasthan and on each day/ shift a different demand (in terms of volume & variant) is being compiled for each route/ milk union.

The RCDF further requires a SMS driven demand/supply system for their milk distribution in which all individual booth demands will be compiled through SMS.

2. **SCOPE OF WORK**

The following is a broad description of scope of work & is not limited to it. The bidder is advised to study the existing system & get the specifications approved.

The scope of work includes design, development, deployment and support of the application software to be developed with following specifications-

**2.1 Push SMS Facility**
- a. Application should have facility to send quick SMS as per the requirement by the designated users.
- b. Application should have the facility to process and send group SMS by the designated users using excel worksheet.
- c. Application should have the facility of sending Group SMS by the designated users.

**2.2 Pull SMS Facility**
- a. Application should have facility to receive pre-defined SMS for retrieving information.
b. Application should have the facility to customise the SMS format to retrieve any specific information.

2.3 Broad requirements:

2.3.1 Collect and send the SMS of quality & quantity of DCS daily milk to the secretary and chairman of different DCS and to provide consolidated milk SMS to the authorities of that area/milk union & consolidated data of all milk unions to RCDF. Also, provide a secured admin panel where the Union office can login and maintain the master data of DCS secretary etc.

Below is an example of SMS that is to be sent:

11/09/2013, M, SW-QTY=10, SW-FAT=5.8, SW-SNF=8.8, SO-QTY=0, SO-FAT=0, SO-SNF=0, CU-QTY=0

System should also send consolidated SMS of a shift (and whole day) on entered mobiles numbers, which contains total milk quantity and quality.

2.3.2 Chairman and Secretaries of different DCS can apply for retesting of their samples by sending a SMS (Pull SMS) which in turn reaches to servers and people responsible for retesting are notified, retesting results are sent on SMS.

e.g. for Re-Test request, user can send SMS using following SMS template:

RT [DATE_IN_DDMMYY] [SHIFT]

For example, a User wants to re-test his milk of Sep. 11, morning shift the he will write:

RT 110913 M

2.3.3 DCS can place order for Cattle feed, Ghee, or any other items which Union supplies to them. Secretaries can send their demand from registered mobile numbers ONLY, an acknowledgement SMS will be generated for secretary and demand will registered accordingly.

For material request, User will send SMS in following manner using his registered mobile number on dedicated mobile number

[MATERIAL_KEYWORD] [QUANTITY]

For example Cattle Feed will have keyword “CF” (Admin will define this) then User will send

(Signed & Sealed by the tenderer in token of acceptance of above)
CF 2

Which denotes the User is requesting 2 bags (Unit, which will be defined by admin) of Cattle Feed.

2.3.4 System should work as an open platform for the Union based administrator(s) who can login to the system and can send a SMS to all DCS of an area, or of all areas, or to employees of the Union or even to a single person by typing his mobile number.

2.3.5 Collect, compile & generate time report of each milk collecting vehicle (route wise) from 1st point (starting) to end point (Chilling Centre / Dock) after receiving SMS from Secretary of a DCS.

2.3.6 Collect, compile & generate quantity & quality reports of BMC societies after getting SMS from DCS secretary

2.3.7 Collect, compile & generate demand of each booth for milk supply/distribution and also generate demand for production & generate sufficient information for billing by receiving SMS from booth owner/shop keeper(M/E).

The administrative control will be with the federation level where users at Union level will be created

3. **Coverage of scope**

   - UAT (User acceptance Testing)
   - Post-Implementation Maintenance of application & incoming SMS server.

4. **Pre-qualification & eligibility criterion:**

   4.1 The tenderer must have successfully completed one similar project

   4.2 The tenderer must have a turnover of Rs.50.00 Lacs in last financial year (2013-14) with positive net worth and should be in profit

   4.3 The tenderer must have a team of 10 qualified professionals

   4.4 The tenderer must have capacity to provide technical support from 8.00am to 8.00 pm for 365 days.
5. **General Terms & Conditions of the tender**

The Rajasthan Co-operative Dairy Federation invites sealed competitive bids from the genuine developers strictly in adherence to the detailed specifications stipulated in the scope of work of this tender.

SMS pool will be provided by RCDF.

The Application will be hosted at DoIT, Government of Rajasthan

Application platform should be Java/ PHP/.NET

The source code will be the property of the RCDF Ltd.

Bids are required to be submitted in two parts (Cover-A & Cover-B). Details of documents to be submitted are available at page 3 (Index).

The tender form is required to be submitted at the time of bidding along with acceptance letter accepting the tender in its entirety in the prescribed format enclosed at Annexure-1 is required to be submitted on the Company letter head. In addition self attested photocopies of all the documents required for fulfilling the eligibility & qualifications criterion are also required to be scanned and submitted with the tender/bid.

After verification of EMD deposit, technical bids (Cover A) shall be opened and EMD details & technical details read out to the bidder’s representatives. Price bids (Cover B) shall not be opened immediately.

The technical bids shall be scrutinized for confirming that the technical details, are as per the specifications given in the tender.

The date of opening of price bids shall be notified to all qualified tenderers. The price bids shall be opened in the presence of the representatives of the qualified tenderers who wish to be present. Normally one representative per qualified tenderer shall be allowed.

The rate is to be quoted only in the prescribed format (Annexure 5)
Rates must be quoted for a web accessible solution which can be operated from any of our Milk Unions/ RCDF head office and any other internet connected node. After issue of letter of approval, RCDF at its sole discretion can delete or add any destination/unit to the approved party.

The net rate must be inclusive of all charges and any other levies or duties etc. chargeable on the products.

The rates quoted should remain open (valid for acceptance) for a minimum period of 3 (three) months from the date of opening of Bid.

Service Tax/ VAT prevailing up to the date of submission of the rates must be included in the net rate. This however, should be shown separately. In the event of any subsequent increase/decrease in these charges by the Government (State or Central), the same will be considered. However, the increased excise duty due to change in slab on higher turnover shall be payable by the tenderer.

The rate must be written both in words and figures. There should be no erasures and/or over writings. Corrections, if any, should be made clearly and initialled with date. In case if there is variation observed in the rates in between words & figures, the lowest rate shall be considered.

The Managing Director, Rajasthan Co-operative Dairy Federation reserves the right to reject any or all the tenders in full or part thereof which in his opinion justifies such action without further explanation to the tenderers.

The validity of Letter of Approval can be extended up to 3 months or less with mutual consent.
6. **LEGAL COMPETENCY OF SIGNING THE TENDER**

6.1 Individual signing the tender or other documents connected with this tender must specify whether he signs as:-

(a) ‘Sole Proprietor’ of the firms or constituted attorney of such proprietor.

(b) The partner of the firm, if it is a partnership firm in which case, he must have authority to refer to arbitration disputes pertaining to business of the partnership either by virtue of the partnership deed or by holding the power of attorney.

(c) Constituted attorney of the firm, if it is a company.

**NOTE**

1. In case of partnership firms, where no authority to refer disputes concerning to the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by every partner of the firm.

2. A person, signing the Tender Form or any documents constitutes an integral part of the contract, or on behalf of another shall be deemed to warranty that he has authority to bind such other and if, on enquiry it appears that the person so signing has no authority to do so, the buyer may without prejudice to other civil remedies, terminate the contract and hold the signatory liable for all costs and damages.

3. RCDF shall have the fullest liberty to notify the defaulting firm to Business/Trade Associations/Public Sector undertakings/autonomous bodies and the like about the default and breach of contract committed by a firm giving out names of the partners of the firm. A register is intended to be maintained for such defaulting firms and their partners.

**6.2 EARNEST MONEY DEPOSIT & Tender fees:**

6.2(1) Earnest money of Rs.10,000/- (Rs. Ten Thousand only) must accompany with the tender.

   The earnest money shall be required to be paid by a crossed demand draft in favour of Managing Director, Rajasthan Co-operative Dairy Federation Ltd., drawn on any scheduled or nationalized bank in India, payable at Jaipur. The tenders accompanied by cheques instead of demand draft towards earnest money will not be considered.

   Tender fees Rs.500/-, payable by demand draft in favour of MD, RCDF Ltd., Jaipur (payable at Jaipur and non-refundable) are also required to be submitted along with the tender failing which the tender will be summarily rejected.

6.2(2) Any tender whose tender fee & EMD as stated above does not attached with the submitted tender is liable to be summarily rejected. Earnest money of unsuccessful tenderers will be returned within 120 clear days from the date of opening of the tender.

(Signed & Sealed by the tenderer in token of acceptance of above)
6.3 The tenderers should state herein the complete address to which the orders, notices and further correspondence pertaining to the tenderer and agreements are to be sent. Any correspondence made by the RCDF/Milk union at the address given herein shall be deemed to have been delivered to the party. Any change in the address thereafter must be notified to the Managing Director, Rajasthan Cooperative Dairy Federation Ltd; Jaipur. In absence of such confirmation the correspondence made on the address given herein shall be valid once the confirmation is issued by RCDF/Milk union subsequent correspondence shall be sent to the new notified address.

6.4 Address: _______________________________,
______________________________,
__________________________________.
Phone No.___________ Fax No.___________
E.Mail: _______________ Mobile No.________
Name of Contact Person: __________________

6.5 Negligence on the part of the tenderer in preparing the tender confers no right to withdraw the tender after it has been opened.

6.6 The specifications, conditions, schedules drawing if any of the tender constitute an integral part of the tender.

6.7 All tenders in which any of the prescribed conditions are not fulfilled or which have been vitiated by errors in calculations, totalling, or other discrepancies or which contain over writing in figures or words or corrections not initialled and dated will be liable to rejection.

6.8 The successful tenderers will have to execute a contract in prescribed form with Rajasthan Cooperative Dairy Federation Ltd; Jaipur and deposit a security as mentioned below for the performance of the contract immediately after the acceptance of the tender is communicated by the party.

6.9 The security will be refunded if otherwise found to be qualifying for refund within six months from the date of expiry of contract. No interest will be paid by the RCDF on such security amount. In case of breach of any terms and conditions of the contract or on unsatisfactory performance of the contract the RCDF shall have an absolute right of being compensated through liquidated damages or penalties and the amount of security deposit shall also, in such an event, be liable to forfeiture in full or part for being appropriate towards aforesaid liquidated damages and the decision of MD, RCDF shall be final in this regard. If the tenderer fails to deposit the security or to execute the agreement within the period specified, such a failure will be treated as a breach of the terms and conditions of the tender and shall result in the
forfeiture of the Earnest Money besides any other action for the default. The expenses of completing & stamping the agreement shall be paid by the tenderer who shall furnish to the RCDF one executed stamped counter part of the agreement free of charge.

7.0 The security amount is to be deposited is 5% of the tendering amount (EM of the successful tenderer will be adjusted in SA). The security deposit can be furnished in the form of DD.

8.0 Remittance charges on payment made to the firms will be borne by the firm.

9.0 All Correspondence in this connection should be addressed to Manager (Systems), J.L.N. Marg, RCDF Ltd, Jaipur.

10.0 Direct or indirect canvassing on the part of the tenderers or their representatives shall disqualify their tenders.

11.0 No refund of tender fee is claimable for tenders not accepted or forms returned or tenders not reached in prescribed date or time.

12.0 The successful tender must installed software within 45 days from the date of placement of the order.

   Delayed supplies are accepted by the RCDF, such late receipt of goods shall be subject to late penalty at following rates :-

   a) If the delay is less than one week beyond the scheduled period of supply then a penalty of 1% will be imposed.
   b) If the delay is more than one week but less than two weeks, penalty @ 2% will be imposed.
   c) If the delay is more than two weeks but less than three weeks, penalty @ 3% will be imposed.
   d) If the delay is more than three weeks but less than four weeks, penalty @ 4% will be imposed.
   e) However, in case of persistent delay in the supply of material by the tenderer, the rate contract may be cancelled and security forfeited by the Federation.

The Federation/Milk Unions reserves the right to reject the supplied goods or to accept the related supplies if it so desire by imposing deduction to a maximum of 5% in case of delays beyond one month as stipulated above. The Federation further reserves the right to extend the period of supply in case a request in time giving full justification for the causes or factors leading to delay are reported by the supplier before the expiry of the delivery period.
13.0 90% payment will be made within one month after successful installation of software and reaming 10% after 12 months.

14.0 The RCDF may at any time, by notice in writing, summarily terminate the contract without compensation to the contractor in any of the following events viz:

a) If the supplier, a firm or any partner thereof shall be at that time adjudged insolvent or shall have a receiving order or order for administration of made against his or shall take any proceedings for composition under any Insolvency Act for the time, being in force, to make any convenience or assignment of his assets or enter into any arrangement or composition with his creditors or suspend payment, if the firm is dissolved under the partnership act, or,

b) If the supplier being a company is wound up voluntarily by the order of a court or a receiver/liquidator or Manager or on behalf of the Debenture holder is appointed or circumstances shall have arisen which entitled the Court to Debenture holders to appoint receiver, liquidator or Manager, or;

c) If the supplier commits any breach of the contract/herein not specifically provided that such determination shall not prejudice any right of action or remedy which shall have accrued or shall accrue thereafter and provided also the suppliers shall be liable to pay the buyer for any extra expenditure, he is thereby put to and the supplier shall under no circumstances be entitled to any gain in repurchase.

15.0 The terms and conditions mutually agreed shall be subject to the force majeure clause. Neither the supplier nor the buyer shall be considered in default in performance of its obligations hereunder, if such performance is prevented or delayed because of war, hostilities, revolutions, civil commotion, strike epidemic, accident, fire, wind, flood, earthquake or because of any law, order, proclamation, regulation, or ordinance of any Government or nature, beyond the reasonable control of the party effected. Should one or both the parties be prevented from fulfilling his/their contractual obligations by a state of Force Majeure lasting continuously for a period of six months, the two parties should consult with each other regarding the future implementations of the agreement/purchase order.

16.0 In the event of any dispute in the interpretation of the terms of this agreement/purchase order or difference of opinion between the parties on any point in the purchase order arising out of, or in connection with the agreement/accepted purchase order or with regard to performance of any obligations hereunder by the either party, the parties hereto shall use their best efforts to settle such disputes or difference of opinion amicably by mutual negotiations. In case of any disputes MD, RCDF or person nominated by him shall be the sole arbitrator to settle these disputes.

17.0 The present contract shall be governed overall by Rajasthan Cooperative Societies Act and allied laws.

(Signed & Sealed by the tenderer 

in token of acceptance of above)
18.0 The order against this tender/agreement is not transferable.

19.0 All the documents and drawing supplied by the RCDF must be treated as ‘CONFIDENTIAL’ must not be copied, reproduced, transmitted, or discussed otherwise in whole or part, not duplicated, modified, divulged, or discussed to any third party nor used in any other way without the consent of buyer in writing.

20.0  
   a) All the tenderers without fail, should furnish full technical details about their items tendered.
   b) Tenderer should sign each paper in token of having read and understood and accepted the terms and conditions.

21.0 RCDF also reserves the right to blacklist, if the performance of approved supplier with respect to quality and time of supply etc. is found unsatisfactory. RCDF also reserves the right to forfeit the Earnest Money/Security Deposits side by side to recovering other due amounts in any other way including legal recourse.

22.0 RCDF may not consider the application of such applicant who has earlier been debarred/censured/black listed or even those firms who have on their rolls employees/executives/proprietors/partners of another already debarred/censured/black listed firms in one or the other capacity. However, decision of RCDF shall be final in this regard.

23.0 No item and condition in addition to the above mentioned will be agreed to. The conditional offer/price bid which reflect/affect the price of quoted item shall be liable for rejection out rightly without any reference.
TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

To,
Managing Director,
Rajasthan Co-operative Dairy Federation Ltd.,
Saras Sankul, JLN Marg, Jaipur -302017

Sub: Acceptance of Terms & Conditions of Tender.

Dear Sir,

1. I / We have downloaded / obtained the tender documents(s) for the above mentioned “Tender / Work / Item” from the web site(s) namely:

________________________________________________________________________________________

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I/We have read and understood the entire terms and conditions of the tender documents (including all documents like Special Notes, annexure(s), Schedules(s), Specifications of the item(s), etc.) which form part of the contract agreement and I / We shall abide hereby the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally agree & accept the tender conditions of above mentioned tender document(s) corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated or breached then your department / organization shall without prejudice to any other legal right or remedy be at liberty to reject this tender / bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, With Official Seal)

(Signed & Sealed by the tenderer in token of acceptance of above)
Annexure-2

MAJOR WORKS SUCCESSFULLY COMPLETED DURING THE PAST THREE YEARS

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of Work</th>
<th>Nature of Work</th>
<th>Contract Reference</th>
<th>Name of Client</th>
<th>Value of work</th>
<th>period of Completion In months</th>
<th>Date of Completion</th>
</tr>
</thead>
</table>

Note: Completion Certificate from Clients should be enclosed with the tender.
## Annexure-3

**WORKS IN HAND DURING THE CURRENT FINANCIAL YEAR**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of Work</th>
<th>Nature of Work</th>
<th>Contract Reference</th>
<th>Name of Client</th>
<th>Value of work</th>
<th>period of Completion In months</th>
<th>Date of Completion</th>
</tr>
</thead>
</table>

Note: Purchase Order from Clients should be enclosed with the tender.
**ANNEXURE-4**

**PORFORMA TO BE SUBMITTED ON THE FIRM’S LETTER HEAD**

The following information is very essential and must be filled in very carefully, legibly and complete to all the points:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Name of Contact Person with designation &amp; his mobile numbers</td>
</tr>
<tr>
<td>2.</td>
<td>Complete correspondence address of Firm</td>
</tr>
<tr>
<td>3.</td>
<td>Telephone No.</td>
</tr>
<tr>
<td>4.</td>
<td>Fax No.</td>
</tr>
<tr>
<td>5.</td>
<td>E-mail address</td>
</tr>
<tr>
<td>6.</td>
<td>Capacity in which tender has been submitted as per condition No.2.6</td>
</tr>
<tr>
<td>7.</td>
<td>Details of RTGS:</td>
</tr>
<tr>
<td></td>
<td>Bank Name</td>
</tr>
<tr>
<td></td>
<td>Branch Name</td>
</tr>
<tr>
<td></td>
<td>RTGS / IFSC Code</td>
</tr>
<tr>
<td></td>
<td>Account Number</td>
</tr>
<tr>
<td>8.</td>
<td>Information regarding current litigation / past debarment / black listing, if any.</td>
</tr>
<tr>
<td>9.</td>
<td>Detail of Demand Draft’s</td>
</tr>
<tr>
<td></td>
<td>Particular</td>
</tr>
<tr>
<td></td>
<td>Tender Fees</td>
</tr>
<tr>
<td></td>
<td>EMD</td>
</tr>
</tbody>
</table>
**ANNEXURE 5**

**FINANCIAL BID**

**RATE STATEMENT**

**SMS based software for Milk Union Information System(M-SMS1)**

<table>
<thead>
<tr>
<th>Srl</th>
<th>Particulars</th>
<th>Rate in Rs.</th>
<th>Figures</th>
<th>Rate in Rs.</th>
<th>Words</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Design, Development and Implementation charges including of 3 year software support &amp; 1 year incoming SMS server support</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>TAX / VAT /Service TAX</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>